

Request for Proposals

Emerging environmental requirements and expectations in international offshore oil and gas supply chains

In association with the Oil and Gas Corporation of Newfoundland and Labrador



RFP Release Date: October 29, 2020
Proposal Due Date: November 12, 2020

Background

During a time when concerns around climate change and environmental impacts are intensifying worldwide, it is essential for firms within Canada's offshore oil and gas industry to be aware of the trends that may impact their participation in international supply chains.

Investors and consumers are demanding continuous improvement from large corporations, particularly leaders in natural resources sectors like oil and gas. As environmental performance and sustainability measures are becoming more prevalent and transparent, new demands are being placed (or are expected to be placed) on their suppliers.

Understanding the emerging environmental requirements and expectations for supply chain participants will help ensure the competitiveness of firms in Atlantic Canada – and help local firms gain a competitive advantage. This is important from both the perspective of firms maintaining their market share in domestic oil and gas supply chains, and critically so for firms engaging internationally.

NEIA, Noia, and their partner the Oil and Gas Corporation are requesting research that will identify what environmental criteria is emerging in leading international jurisdictions at the firm-level as being either (a) required, or (b) looked upon favourably throughout procurement processes.

Scope of Work

Completion of the contracted work will require the following activities:

1. Identify emerging expectations (in terms of standards, certifications, training, etc.) of oil and gas supply chain participants and their major suppliers with respect to environmental performance. These expectations may be either (a) required, or (b) used as scoring criteria in procurement processes.
2. Summarize trends being seen around 'Environmental, Social, and Governance' (ESG) reporting and identify what would be required of a firm to advance from a stage of little to no ESG reporting to adhering to modern ESG best practices.
3. Commenting on the degree to which firm-level commitments or pursuits related to achieving 'net zero' carbon emissions are a consideration in #1 and #2 findings.

The budget for this scope of work is not to exceed \$20,000, inclusive of HST.

Deliverables and Timing

Deliverable 1:

A report that presents the findings of tasks 1 through 3. Both a draft version and final version are required with the opportunity for the review committee to recommend reasonable changes to the draft version for inclusion by the proponent in the final version before the project ends.

Deliverable 2:

A presentation (e.g. PowerPoint) delivered to the review committee to accompany submission of the draft version of the report at a mutually agreed date and time. The presentation will summarize the project and its main findings.

Timelines:

1. RFP Release Date: October 29, 2020
2. Proposal Due Date: November 12, 2020
3. Project Kickoff: November 23, 2020
4. Draft Report: December 18, 2020
5. Final Report: January 12, 2021

Evaluation Criteria

Submissions will be evaluated according to the following criteria:

- Knowledge and experience in relation to the work: demonstrated ability to meet expectations based on completion of similar projects and/or quality of previous works;
- Understanding of the scope and objectives of the project: demonstrated comprehension of/adherence to the RFP;
- Proposed approach/workplan and schedule;
- Local Content - consideration given to degree of local activity (e.g. owned and operated in Atlantic Canada; in-province proponent presence, and project team members identified); and
- Price - value of work proposed versus identified costs.

Proposal Submissions

The contracting organization for this RFP is NEIA. A single electronic document is sufficient for submissions. The proposal should be no longer than three (3) pages, and be concisely worded with clearly described objectives, methods, timelines, and outcomes. The proposal must acknowledge and fully accept the terms and conditions as laid out in this RFP.

The proposal should feature appendices, including (1) a brief description of the respondent's company and its relevant experience with similar projects, and (2) a description of the relevant work experience of the staff assigned to this project.

The electronic copy of submissions should be in DOC and/or PDF format, and sent to Kieran Hanley, NEIA's Executive Director, via email at kieran@neia.org no later than **Thursday, November 12, 2020**. Questions from interested applicants can be directed to the same address

Terms and Conditions

- All proposals received will be considered strictly confidential;

- The lowest cost, or any proposal, will not necessarily be accepted;
- Proposed costs must be represented in Canadian dollars;
- No payment will be made for the preparation and submission of proposals for this project;
- No fee will be made on the cost of work incurred to remedy errors or omissions for which the consultant is responsible; and
- NEIA reserves the right to meet with all, or any, of the applicants during the proposal evaluation stage to clarify information in the submissions and seek additional detail which may be used in the evaluation.