

The Annual General Meeting (AGM) of the Newfoundland and Labrador Environmental Industry Association (NEIA) was held between March 27-29, 2019 online.

1 Call to Order

During the period of March 27-29, 2019, NEIA members were provided materials for review in advance, a forum to ask and have inquiries addressed, and a mechanism to cast their votes electronically.

2 Approval of 2018 Meeting Minutes

The 2018 meeting minutes were passed by a majority vote.

3 Annual Report

NEIA's 2018-19 *Annual Report* documented activities and highlights from the period April 1, 2018 – March 31, 2019 with respect to the organization's six (6) lines of business: startups and entrepreneurship; productivity and competitiveness; innovation and commercialization; export and international business; training and professional development; and policy and advocacy.

The *Annual Report* also included the 2017-18 (fiscal year) financial statements.

4 Ratification and Approval of the Actions of the Directors

The actions of NEIA's Board of Directors were ratified and approved by a majority vote.

5 Approval of Financial Statements

The 2017-18 financial statements were approved by a majority vote.

6 Election of Directors

There were four (4) director positions available.

Four (4) candidates were nominated and acclaimed as directors:

- Chad Butler (Growler Energy)
- Melissa English-Barbour (Aker Solutions)
- Joshua Green (Mysa Smart Thermostats)
- Delia Warren (SW Energy)

7 New Business

The following questions were asked and answered throughout the AGM period:

Question: How is NEIA engaged in the comprehensive waste management review happening this year?

Answer: NEIA has not yet engaged on the review of the Provincial Solid Waste Management Strategy, though we certainly expect to be consulted by its Chair in due course. It is likely that as an organization we will follow a similar approach as we have in recent history in the areas of environmental assessment and renewable energy, e.g. (1) form a roundtable of NEIA members and key partners to outline preliminary industry priorities, (2) write a first draft for NEIA's submission based on feedback from this roundtable; (3) engage each NEIA member individually with the draft submission to provide them with an opportunity to influence the final product; and (4) 'publish' the submission, share it with decision-makers, and use it as a starting point for advocacy and discussion. This general process has proven to be of value in the past, but we are of course open to suggestions from our membership on alternative approaches. The finished product for environmental assessment can be viewed at <https://neia.org/reforming-environmental-assessment-permitting-and-guidance-documents-in-newfoundland-and-labrador/>. The renewable energy submission is in its final stages of development.

Question: What % of directors are or have been in oil & gas sector? What do members think of that concentration on the board?

Answer: A list of NEIA's current Board of Directors can be accessed at <https://neia.org/board/>. A list of nominees for the 2019-20 iteration of the Board can be found at <https://neia.org/2019-20-board-of-directors-candidates/>. As each individual's past or present engagement with the oil and gas industry would vary considerably in terms of both the type of that engagement (e.g. product / service / environmental practitioner) and the degree of that engagement, it would be up to the reader to make a determination on % as the question could be answered in any number of different ways. It is hard to comment on what members think of this concentration, other than to say that it is the membership that votes for the Board of Directors and each member's vote is equal in weight.