

The Annual General Meeting (AGM) of the Newfoundland and Labrador Environmental Industry Association (NEIA) was held on Tuesday, March 19, at the Holiday Inn, St. John's.

The AGM featured a welcome address by the Honourable Tom Hedderson, Minister of Environment and Conservation, as well as a 'Greetings from the City' by City of St. John's Councilor Sheilagh O'Leary.

Before the proceedings began, a presentation was made to departing Director (and former NEIA Chair) Susan Sherk in recognition of her significant contribution to the environmental sector in Newfoundland and Labrador, and to NEIA itself.

1 Call to Order (Frank Ricketts, Chair, NEIA Board of Directors)

Frank Ricketts called the meeting to order at 1:35 p.m. Directors at the meeting were introduced. Those attending were: Chair, Frank Ricketts, (Nalcor Energy); Stephanie Curran (WorleyParsons); Don Drew (Newco Metals); David Fay (Fay Environmental); Kaylen Hill (Altius Minerals); Deidre Puddister (Pennecon Limited); Susan Sherk (AMEC Environment and Infrastructure); and Perry Trimper (Stantec Consulting Ltd.)
Regrets: Dale Decker (Quality Matters).

Kieran Hanley would serve as secretary for the meeting.

2 Approval of 2012 Meeting Minutes

Frank Ricketts called for a motion to approve the 2012 minutes.
Moved by: Don Drew (Newco Metals)
Seconded by: Chris Palmer (Connections Research)
Motion Passed.

3 Adoption of Agenda

Frank Ricketts called for a motion to approve the agenda for the 2013 AGM.
Moved by: Susan Sherk (AMEC Environmental and Infrastructure)
Seconded by: Marie Ryan (Department of Environment and Conservation)
Motion Passed.

4 Chair's Report

Frank Ricketts presented the Chair's Report.

The report first outlined the significant changes that had taken place within NEIA since the last AGM: the emergence of a new staff, including a new Executive Director; a move into a brand new office space, featuring a state-of-the-art board room; and the development of a new strategic plan which will guide NEIA's activities in the years to come.

Second, the report highlighted the activities and initiatives undertaken by the association from the end of the beginning of the last fiscal year up until the AGM, pointing out that more information about each event could be found in NEIA's 2012 Annual Report, which can be accessed online.

Third, the report previewed the objectives and focuses of the association for 2013 and beyond. Those focuses areas would be in: business growth; training; innovation and productivity; export and international business; and policy and advocacy.

5 Executive Director's Report

NEIA's Executive Director Ted Lomond presented his report.

The report first outlined the logic behind NEIA's actions moving forward, answering (1) Why NEIA Exists; (2) How NEIA Can Grow the Environmental Sector; (3) How NEIA Will Focus its Efforts with its limited resources; and (4) What NEIA Should Do.

Given that logic model, the report then highlighted NEIA's planned activities in 2013, in the areas of: Developing New Enterprises; Business and Industry Stabilization and Retention; and Growing Enterprises.

6 Financial Statements Review and Report

Frank Ricketts called upon Bill McGettigan from BDO Canada to give a report on the audited financial statements.

Ken Dominie (SNC Lavalin / BAE Newplan) expressed concern, given current political and economic conditions, about the level of funding NEIA receives from ACOA. The Executive Director noted that NEIA aims to decrease the level of core funding received from ACOA over time, and to engage the Provincial Government as a long-term partner.

Leroy Metcalfe (Sikumiut) stated that new membership rules were made with the intent to increase the size of NEIA's membership, and asked to what degree that had been achieved. Frank Ricketts noted that there has been significant growth in NEIA's membership in 2012, but the organization has not made a concerted membership drive one of its primary objectives yet. The Executive Director added that new memberships alone will not greatly affect NEIA's bottom line, however membership growth and event participation will be a priority in 2013.

7 Approval of Financial Statements

Frank Ricketts asked for a motion to approve the financial statements.
Moved by: Don Drew (Newco Metals)
Seconded by: Perry Trimper (Stantec Consulting Ltd.)
Motion Carried.

8 Ratification and Approval of the Actions of the Directors

Frank Ricketts asked for a motion to approve BOD actions.
Moved by: Don Drew (Newco Metals)
Seconded by: David Fay (Fay Environmental)
Motion Carried.

9 Appointment of Auditors for Next Fiscal Year

Frank Ricketts asked for a motion to have BDO Canada continue as auditors for the next fiscal year.
Moved by: David Fay (Fay Environmental)
Seconded by: Susan Sherk (AMEC Environment and Infrastructure)
Motion Carried.

10 Election of Directors

Kaylen Hill, NEIA Director, chaired the election with City of St. John's Councilor Sheilagh O'Leary acting as Guest Returning Officer.
Director Election - 4 Positions Available

- Kaylen Hill introduced the eight candidates who put their names forward for the 4 available positions – Adam Anderson (Resource Innovations); Steve Bonnell (AMEC Environment and

Infrastructure); Andrew Collins (Benson Buffet); Michelle Marley (Terra Sustainability Consulting); Elisabeth Poirier-Garneau (Alderon); Gerry Skinner (Labrador Coastal Equipment Ltd. / Newfoundland Energies Windspot Canada Inc.); Alex Templeton (Cox & Palmer); and Perry Trimper (Stantec Consulting Ltd.).

- Steve Bonnell, Michelle Marley, Elisabeth Poirier-Garneau, and Perry Trimper were elected.

11 New Business

Glenn Sharp (Abydoz Environmental) noted that it was agreed at the 2012 AGM that membership would have the opportunity to meet with NEIA's Board of Directors to express their interests, concerns, and ideas in the environmental industry. Frank Ricketts stated that this did not occur in 2012, as the organization needed appropriate time to adjust to its new staff and new surroundings, adding that the Board of Directors will plan such an event within 6 months of the 2013 AGM.

12 Closing Remarks and Adjournment

Frank Ricketts thanked the attendees and adjourned the meeting.

Meeting adjourned: 2:15 pm